



Policy Statement

April 16, 2025

Sex Offender Regulation/Policy

In accordance with its charter, the Library Governing Board of the East Baton Rouge Parish Library has adopted on this 16th day of April, 2025 the following policy for the purpose of:

1. Compliance with the statutory mandates set forth in La. R.S. 14:91.2
2. Protecting children from contact with persons who have been convicted of sex offenses where the victim was under 13 years of age

Regulation:

- I. Effective January 1, 2013, persons who have been convicted of sex offenses where the victim was under the age of 13 (referred to as "sex offenders" for purposes of this policy/regulation) are restricted in their access to public library property, as follows:
 - a. Due to the building configuration of the following specific three libraries, Sex Offenders are not allowed to use the Delmont Gardens Branch, Pride-Chaneyville Branch, or the River Center Branch. Sex offenders are allowed to use the Main Library, Baker Branch, Bluebonnet Regional Branch, Carver Branch, Central Branch, Eden Park Branch, Fairwood Branch, Greenwell Springs Road Regional Branch, Jones Creek Regional Branch, Scotlandville Branch, South Branch, and Zachary Branch Libraries of the East Baton Rouge Parish Library. At these libraries, their access is restricted as follows:
 - b. Children's Areas - No sex offender shall be physically present in any area of the library designated as a "children's area" or "young readers' area."
 - c. Peak Children's Hours - No sex offender shall be physically present on public library property during peak hours of children's use of the library.
 - (i) During the school year, peak hours are defined as 3:00 pm to 6:00 pm, except on early dismissal days in which peak hours are defined as 12:00 pm to 6:00 pm.
 - (ii) During the summer, peak hours are defined as 10:00 am to 4:00 pm.
 - (iii) Peak hours of children's use also include hours during which children's programs are scheduled. A schedule will be posted online and at the entrance of the library facility.
 - d. Employment - No sex offender shall apply for, work for, or otherwise provide services to a library branch as an employee, contractor, sub-contractor, or volunteer.

- e. Libraries On/Within School Property - According to R.S. 14:91.2C, sex offenders are not allowed on or within 1,000 feet of school property without the permission of school authorities. Of the libraries which sex offenders are allowed to enter, the following libraries are on or within 1,000 feet of school property:

Carver Library
720 Terrace Street
Baton Rouge, LA 70802

Eden Park Library
5131 Greenwell Springs Road
Baton Rouge, LA 70806

- f. Sex offenders will only be allowed access to these libraries if they first obtain permission to be on school property. If they obtain this permission, the same restrictions as in section I(a) of the policy apply.
- g. Alternative channels of access to public library resources include:
 - 1. Access to the other branches as outlined above, and
 - 2. Allowing a surrogate to check out library materials from these branches on the sex offender's library card
 - 3. Electronic access to library resources via the Library's website, www.ebrpl.com

II. Exceptions to these restrictions are:

- a. Police station/courthouse/polling station - There shall be no violation of this regulation if the sex offender is reporting to a police station, courthouse, or polling station that is within the restricted area.
- b. With special permission - There shall be no violation of this regulation if the sex offender has requested and has been granted written permission to be physically present on public library property from the library branch director or his designee, and the sex offender complies with any special restrictions contained within the permission.

III. The Library Director shall be responsible for developing and implementing administrative and management procedures in furtherance of the policies stated herein. Recommended procedures include, but are not limited to, the following:

- a. Background checks - Implement procedures to provide that library employees, contractors, subcontractors, and volunteers who will interact with children or will be required to work in the restricted areas may be subject to criminal background checks.
- b. Configuration - To the extent possible, each library branch shall be arranged in a manner to ensure that areas devoted to children and young readers may be easily supervised by library staff, and such areas are segregated from other library resources and facilities.
- c. Notice - Implement procedures to ensure adequate public notice of each library branch's times and dates of peak children's hours and children's programming. Adequate notice may include posting such information in a prominent location near the library's entrance and on the library's website.
- d. Surrogate - Implement procedures to allow sex offenders to authorize a surrogate to check out library materials using the sex offender's library card.

- e. Enforcement - Implement procedures to update policies, where necessary, and enforce policies regarding unattended children.

IV. The Library Director and members of the public are invited to make recommendations to the Library Board to improve this regulation or suggest legislative changes that will allow public libraries to more effectively achieve the public purposes set forth herein. Those recommendations, along with any supporting documentation, should be submitted annually to the Library Board by or before September 1, Attention: Library Director.

Authority Note

Act 693 of the 2012 Regular Session of the Louisiana Legislature amended and re-enacted R.S. 14.91.2. The effective date of the Act is January 1, 2013.

This policy replaces and supersedes the policy issued on December 20, 2012.