

## Maintenance Report October 2019\*

### Goodwood Main Library

Performed Lighting Preventative Maintenance  
Repaired Parking Lot Pole Lights  
Reset A/C Chillers Due to Power Failure  
Installed New Belts on Second Floor Air Handler Units  
Rec. Chemicals to Treat Cooling Tower Water System  
Installed New Batteries in All Toilets & Urinals throughout the Bld.  
Repaired Ice Maker in Staff Refrigerator  
Cleaned & Washed Debris off Top of Canopy in Courtyard Areas  
Removed All Metal Stakes in Parking Lot Medians  
Repaired Carpet Tiles in Career Center  
Unpacked & Hauled New Gondolas to Storage Bld.

### Baker Branch Library

Performed Lighting Preventative Maintenance  
Reset A/C Chillers Due to Power Failure  
Cleaned & Treated Cooling Tower Water System  
Pressure Washed Courtyard Area & Repaired Fountain in Courtyard

### Bluebonnet Regional Branch Library

Repaired Toilet in Women's Restroom Handicap Stall  
Repaired Flush Valve on Toilet in Women's Restroom  
Repaired Loose Door Handles on Meeting Room Doors  
Replaced Ceramic Tiles in Patio Courtyard  
Repaired Front Entrance Doors  
Installed New Toilet Paper and Paper Towel Dispensers

### Carver Branch Library

Performed Lighting Preventative Maintenance  
Cleaned Drains on All Air Handler Units  
Repaired Loose Toilet Seat in Women's Restroom  
Repaired Lock on Cash Drawer  
Repaired Leaking Window Seal  
Treated Exterior Courtyard for Ants

### Central Branch Library

Performed Lighting Preventative Maintenance  
Reset A/C Chillers Due to Power Failure  
Replaced Oil Temperature Sensors on Chiller  
Installed New Pressure Switch on Air Compressor  
Installed New Paper Towel Dispenser in Children's Svc.  
Replaced Ceiling Tiles in Meeting Room  
Prepared Meeting Room for Early Voting

### Delmont Gardens Branch Library

Performed Lighting Preventative Maintenance  
Reset A/C Chillers Due to Power Failure  
Repaired Roof Leaks  
Installed New Motor Starter for A/C Chiller  
Received Executed Contract for Boiler & Chiller Design Work

### Eden Park Branch Library

Performed Lighting Preventative Maintenance  
Repaired Roof Leaks  
Repaired Desk Lamp in Teen Svc.  
Replaced Loose Belt & Cleaned Drains on Air Handler Units  
Repaired Broken Wooden Fence in Back of Courtyard

### Fairwood Branch Library

Performed Lighting Preventative Maintenance  
Reset Alarm for A/C Unit in Data Room & Cleaned Drains in Air Handler Units  
Installed New Fire Alarm Panel  
Grounds Maintenance Removed Overgrowth near Property Line

### Greenwell Springs Road Regional Branch Library

Replaced Light Fixtures in Adult Computer Area  
Moved Book Carts & Metal Shelving to Storage Bld.  
Repaired Bi-Fold Doors

### Jones Creek Regional Branch Library

Cleaned Coils on Air Handler Unit #1  
Repaired Toilet in Handicap Stall in Women's Restroom  
Moved Book Trucks to Storage Bld.

### Recycled Reads

Rec. Notice to Proceed on Design Work for Roof & A/C Replacements

### Scotlandville Branch Library

Repaired Light Fixtures in 900's Non-Fiction  
Reset A/C Chillers Due to Power Failure  
Repaired Leaking Chiller Water Line & Performed Quarterly Controls Svc.  
Repaired Exit Signs at Rear Door  
Repairing Leaks in Chilled Water Lines Leading to Chiller Unit

### Zachary Branch Library

Performed Lighting Preventative Maintenance  
Reset A/C Chillers Due to Power Failure  
Repaired Gate in Courtyard  
Treated Grass Areas near Staff Parking Lot for Ants

\*Submitted Bid documents for preventive maintenance contract for all boilers and for parking lot maintenance including sweeping lot at Main & branches, parking lot striping and pressure washing.