

Maintenance Report October 2018

Goodwood Main Library

Performed Lighting Preventive Maintenance
Performed HVAC & Heating Preventive Maintenance
Repaired Sink
Worked with Contractor to Repair Irrigation Line Leak
Repaired Toilets
Repaired Display Case, Door Handle, Replaced Broken Windows in Children's Services
Cleaned Mechanical Room & Cleaned Dirt & Debris from Handicapped Parking Spots

Baker Branch Library

Performed Lighting Preventive Maintenance; Replaced Some LED Lights
Performed HVAC & Heating Preventive Maintenance
Repaired Toilets
Replaced Paper Towel Dispenser

Bluebonnet Regional Branch Library

Performed Lighting Preventive Maintenance
Performed HVAC & Heating Preventive Maintenance
Verified that Power & Data were being Delivered to Intelligent Return
Replaced Stained Ceiling Tiles & Removed Fallen Tree Limbs
Verified Power & Data were Being Delivered to Exterior Intelligent Returns
Vendor Preparing End Panel Mockups for Children's Svc. & Adult Svc.

Carver Branch Library

Performed Lighting Preventive Maintenance
Assisted Contractors w/ Installation of Window Blinds
Coordinated Roofing Repairs

Central Branch Library

Performed Lighting Preventive Maintenance
Performed HVAC & Heating Preventive Maintenance
Installed Chiller Pump

Delmont Gardens Branch Library

Performed Lighting Preventive Maintenance ; Replaced Photocell for Exterior Parking Lot
Performed HVAC & Heating Preventive Maintenance
Replaced Paper Towel & Toilet Paper Dispensers
Replaced Relays & Converters for Courtyard Gates
Hung Bulletin Board

Eden Park Branch Library

Performed Lighting Preventive Maintenance
Performed HVAC & Heating Preventive Maintenance
Fixed Carpet Tiles; Repaired Floor Boxes; Repaired Fence Boards

Fairwood Branch Library

Performed Lighting Preventive Maintenance
Performed HVAC & Heating Preventive Maintenance

Greenwell Springs Road Regional Branch Library

Performed Lighting Preventive Maintenance
Worked on Photocell for Exterior Parking Lot Lights
Performed HVAC & Heating Preventive Maintenance
Completed A/C Repairs & Unstopped A/C Drain Line
Repaired a Urinal
Replaced Microwaves in Meeting Rooms

Jones Creek Regional Branch Library

Performed Lighting Preventive Maintenance
Performed HVAC & Heating Preventive Maintenance
Repaired Toilets
Mounted a TV Monitor on a Stand; Repaired Electrical Outlet; Replaced Broken Windows

Pride-Chaneyville Branch Library

Performed Lighting Preventive Maintenance
Performed HVAC & Heating Preventive Maintenance
Repaired Toilets

Recycled Reads

Completed Replacement of A/C Motor
Worked w/ Contractor to Install Shore Lines for the Bookmobiles

Scotlandville Branch Library

Performed Lighting Preventive Maintenance
Performed HVAC & Heating Preventive Maintenance
Installed Paper Towel Dispenser
Worked w/ Fire Alarm Vendor to Coordinate Installation of New \ Fire Alarm Panel

Zachary Branch Library

Performed Lighting Preventive Maintenance
Performed HVAC & Heating Preventive Maintenance
Repaired Boiler
Replaced Front Sliding Doors
Replaced Stained Ceiling Tiles
Coordinated Repairs to Roof Leaks

All of the Installed RFID Equipment is Working. Computer Svc. Purchasing UPS Units for Exterior Intelligent Returns to Enable Them to Remain Turned on during Short Periods of Power Outages, or Momentary Loss of Power