<table>
<thead>
<tr>
<th>Library</th>
<th>Maintenance Activities</th>
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| **Goodwood Main Library**      | Performed Lighting Preventive Maintenance  
                               | Performed Quarterly Chiller Maintenance  
                               | Replaced Chilled Water Temperature Sensor and VSD Coolant Pump on Chiller 2  
                               | Cleaned Coils on Air Handler #12  
                               | Repaired Toilet in Children’s Svc.  
                               | Repaired Handle on 2nd Floor Door to Stairwell near Staff Elevator  
                               | Installed New Glass Window in Large Meeting Room  
                               | Repaired Interior Automatic Sliding Door  
                               | Repaired Exterior Back Lit Sign on Bld.  
                               | Installed Picture Rail System in B.R. Room  
                               | Purchased New Changing Table for Children’s Restroom  
                               | Repaired Strike Plate on Shipping Room Exterior Door  
                               | Rec. Proposal & P.O. # for Elevator Repairs & New Installation  
                               | Repaired Lock on Door in Meeting Room 102  
                               | Re-glued Carpet Tiles in Study Room 1D  
                               | Repaired South Staff Entrance Door  
                               | Moved Pallets & Book Drop to Maintenance Shop  
                               | Rec. Quote for Tree Trimming & Tree Removal  
                               | Repaired Exterior Metal Siding on Bld.  
                               | Installed New Carpet in Staff Elevator & New Carpet Tiles outside Elevators  
                               | Completed New Security System Installation  
| **Central Branch Library**     | Performed Lighting Preventative Maintenance  
                               | Performed Quarterly Chiller Maintenance  
                               | Installed New VFD on Hot Water Heater System & Upgraded AHU  
                               | Repaired Exterior Meeting Room Door  
                               | Reset Circuit Breaker in Reference Work Room  
                               | Repaired Exterior Sliding Door  
                               | Rec. Quote for Parking Lot Restriping  
| **Delmont Gardens Branch Library** | Performed Quarterly Chiller Maintenance  
                               | Replaced Belts on Air Handler Unit above Office in Children’s Services  
                               | Installed New Soap Dispenser in Public Restroom  
| **Eden Park Branch Library**   | Repaired Burned Wiring for Exterior Pole Lights  
                               | Replaced Burner & Ignitor on Boiler  
                               | Repaired Toilets in Public Restrooms & Repaired Water Fountain  
                               | Repaired Broken Wooden Fence near Foster Dr. & behind Corner Store  
| **Fairwood Branch Library**    | Repaired Exterior Light Fixture & Light Fixture in Data Room  
                               | Checked A/C Unit for Data Room; discovered it was low on Freon  
| **Greenwell Springs Road Regional Branch Library** | Performed Quarterly Chiller Maintenance  
                               | Cleaned Air Handler Coils to Resolve Airflow in Children's Svc. & Computer Labs  
                               | Installed Water Line on Refrigerator in Staff Break Room  
                               | Repaired Front Door  
| **Jones Creek Regional Branch Library** | Installed New Light Bulbs in Track Lights  
                               | Performed Quarterly Chiller Maintenance  
                               | Repaired Public and Staff Restroom Toilets & Repaired Water Fountain  
                               | Received Quote for Tree Removal  
| **Pride-Chaneyville Branch Library** | Performed Quarterly Chiller Maintenance  
                               | Trimmed Trees near Flag Poles  
                               | Pressure Washed Exterior Patio & Exterior Front Walkway  
                               | Inspected Fire System in Kitchen/Staff Breakroom  
                               | Completed Upgrades on Control System  
| **Baker Branch Library**       | Performed Quarterly Chiller Maintenance  
| **Bluebonnet Regional Branch Library** | Installed New LED Light Fixture in Innovation Room  
                               | Investigated LED Fixture for Exterior Pole Light  
                               | Performed Quarterly Chiller Maintenance  
                               | Repaired A/C Unit in Innovation Space/Reference Workroom  
                               | Repaired Meeting Room Wall & Loose Electrical Receptacle  
                               | Re-glued Carpet Tiles near South Window under Study Pods  
| **Carver Branch Library**      | Repaired Roof Leaks  
                               | Repaired Toilet in Children’s Svc.  
                               | Installed New Microwave in Staff Breakroom  
                               | Installed New Ceiling Tiles to Replace Those Damaged by Roof Leak  
                               | Delivered 2 Glass Display Cases  
                               | Completed New Security System Installation  
                               | Rec. Quote & P.O. # for Tree Trimming  
| **Recycled Reads**             | Installed New 2-Stage Thermostat on A/C Unit  
                               | Completed Installation of Compact Storage Unit  
| **Scotlandville Branch Library** | Performed Lighting Preventative Maintenance  
                               | Performed Quarterly Chiller Maintenance  
                               | Rec. Quotes & P.O. # to Replace Hot Water Actuators on Air Handlers #1 & #3  
                               | Repaired Electrical Power Cord on Power Charging Tower/Table  
                               | Found Leaking Chilled Water Lines Underground & Repaired Temporarily  
                               | Received Quote for Tree Trimming & Removal around Grounds  
                               | Completed New Security System Installation  
| **Zachary Branch Library**     | Repaired Roof Leak above Periodical Room  
                               | Replaced Transducer Cable and Sensor  
                               | Unclogged Toilet in Men's Restroom  
                               | Repaired Lock on Staff Restroom Door & Staff Rear Entrance Door  
                               | Re-glued Wall Paper  
                               | Changed Batteries in Meeting Room Clocks  
                               | Repaired Lock on Desk Drawer  
                               | Installed New Lock on Circulation Workroom Desk Drawer  

*Performed Inspections on All Fire Sprinkler Systems*