

Maintenance Report November 2017

Goodwood Main Library

Performed Lighting Preventive Maintenance
Repaired Sinks, Urinals and Toilets
Replaced Carpet at Entrance
Moved Pavers to Recycled Reads for Storage
Repaired CCTV System
Repaired Electrical Short in Building

Baker Branch Library

Completed Air Conditioning Repairs
Change Order # 1 for Ext. Lighting Project in Process in City-Parish Purchasing Dept.
Walkthrough Held on 11/14 for Exterior Lighting Project

Bluebonnet Regional Branch Library

Performed Lighting Preventive Maintenance
Completed Air Conditioning Repairs
Repaired Electrical Receptacles
Repaired Front Entrance Door
Relaced Belts on HVAC
Worked w/ Electrician & Furniture Installer to Set Up Computer Tables in Child. Svc.
Installed Service Desks
Additional Soft Seating Installed

Carver Branch Library

Performed Preventive Maintenance on Air Handlers
Repaired Boiler

Central Branch Library

Performed Lighting Preventive Maintenance

Delmont Gardens Branch Library

Restarted Boiler
Change Order # 1 for Ext. Lighting Project in Process in City-Parish Purchasing Dept.
Walkthrough Held on 11/14 for Exterior Lighting Project

Eden Park Branch Library

Repaired Carpet Tiles
Repaired Hole in Wall near Meeting Room
Installed Door Stop
Replaced Tissue Holder
Replaced Junction Box
Completed Repairs to Wooden Fence
Replaced ADA Pavers on the Walkways near the Street
Worked with Contractors on Cleaning Ceiling
Change Order # 1 for Ext. Lighting Project in Process in City-Parish Purchasing Dept.
Walkthrough Held on 11/14 for Exterior Lighting Project

Fairwood Branch Library

Performed Lighting Preventive Maintenance
Unstopped Drain in Staff Restroom
Repaired Toilet
Repaired Reference Service Desk

Greenwell Springs Road Regional Branch Library

Completed Air Conditioning Repairs
Repaired Toilet
Treated for Ants

Jones Creek Regional Branch Library

Restarted Boiler

Pride-Chaneyville Branch Library

Performed Lighting Preventive Maintenance
Repaired Chiller
Delivered and Then Removed Tables for Community History Day Event

Recycled Reads

Completed Air Conditioning Repairs

Temporary RCB in Kress Building

Repaired Toilet

Scotlandville Branch Library

Completed Air Conditioning Repairs
Repaired Hole in Ceiling Caused by Leak
Change Order # 1 for Ext. Lighting Project in Process in City-Parish Purchasing Dept.
Walkthrough Held on 11/14 for Exterior Lighting Project

Zachary Branch Library

Change Order # 1 for Ext. Lighting Project in Process in City-Parish Purchasing Dept.
Walkthrough Held on 11/14 for Exterior Lighting Project