Maintenance Report November 2017

Goodwood Main Library
Performed Lighting Preventive Maintenance
Repaired Sinks, Urinals and Toilets
Replaced Carpet at Entrance
Moved Pavers to Recycled Reads for Storage
Repaired CCTV System
Repaired Electrical Short in Building

Baker Branch Library
Completed Air Conditioning Repairs
Change Order # 1 for Ext. Lighting Project in Process in City-Parish Purchasing Dept.
Walkthrough Held on 11/14 for Exterior Lighting Project

Bluebonnet Regional Branch Library
Performed Lighting Preventive Maintenance
Completed Air Conditioning Repairs
Repaired Electrical Receptacles
Repaired Front Entrance Door
Relaced Belts on HVAC
Worked w/ Electrician & Furniture Installer to Set Up Computer Tables in Child. Svc.
Installed Service Desks
Additional Soft Seating Installed

Carver Branch Library
Performed Preventive Maintenance on Air Handlers
Repaired Boiler

Central Branch Library
Performed Lighting Preventive Maintenance

Delmont Gardens Branch Library
Restarted Boiler
Change Order # 1 for Ext. Lighting Project in Process in City-Parish Purchasing Dept.
Walkthrough Held on 11/14 for Exterior Lighting Project

Eden Park Branch Library
Repaired Carpet Tiles
Repaired Hole in Wall near Meeting Room
Installed Door Stop
Replaced Tissue Holder
Replaced Junction Box
Completed Repairs to Wooden Fence
Replaced ADA Pavers on the Walkways near the Street
Worked with Contractors on Cleaning Ceiling
Change Order # 1 for Ext. Lighting Project in Process in City-Parish Purchasing Dept.
Walkthrough Held on 11/14 for Exterior Lighting Project

Fairwood Branch Library
Performed Lighting Preventive Maintenance
Unstopped Drain in Staff Restroom
Repaired Toilet
Repaired Reference Service Desk

Greenwell Springs Road Regional Branch Library
Completed Air Conditioning Repairs
Repaired Toilet
Treated for Ants

Jones Creek Regional Branch Library
Restarted Boiler

Pride-Chaneyville Branch Library
Performed Lighting Preventive Maintenance
Repaired Chiller
Delivered and Then Removed Tables for Community History Day Event

Recycled Reads
Completed Air Conditioning Repairs

Temporary RCB in Kress Building
Repaired Toilet

Scotlandville Branch Library
Completed Air Conditioning Repairs
Repaired Hole in Ceiling Caused by Leak
Change Order # 1 for Ext. Lighting Project in Process in City-Parish Purchasing Dept.
Walkthrough Held on 11/14 for Exterior Lighting Project

Zachary Branch Library
Change Order # 1 for Ext. Lighting Project in Process in City-Parish Purchasing Dept.
Walkthrough Held on 11/14 for Exterior Lighting Project