

Maintenance Report May 2018

Goodwood Main Library

Performed Lighting Preventive Maintenance & Completed Lighting Repairs
Reset Boiler
Replaced Faucets throughout Building
Repaired Toilet
Replaced Fountain Pumps
Repaired Carpet in Several Areas of Building

Baker Branch Library

Checked Building Controls & Made Adjustments
Reset Chiller

Bluebonnet Regional Branch Library

Performed Lighting Preventive Maintenance
Repaired Toilets
Repaired Front Door
Purchase Order Issued for End Panel Replacement

Carver Branch Library

Performed Lighting Preventive Maintenance
Repaired Water Cooler
Repaired Leaks around Windows & Worked w/ Vendor to Replace Broken Windows
Removed Rocks from Flower Beds

Central Branch Library

Performed Lighting Preventive Maintenance & Installed Emergency Light
Checked Building Controls & Made Adjustments
Repaired Toilets
Replaced Broken Clock

Delmont Gardens Branch Library

Completed Lighting Repairs
Checked Building Controls & Made Adjustments
Installed Variable Frequency Drive on Air Handler & Cleaned Chiller Coil
Replaced Bathroom Door

Eden Park Branch Library

Performed Lighting Preventive Maintenance
Worked w/ Contractor to Repair 3 Compressors for Cooling Tower
Repaired Carpet Squares in Various Locations throughout Branch

Fairwood Branch Library

Completed Lighting Repairs
Repaired Toilets

Greenwell Springs Road Regional Branch Library

Performed Lighting Preventive Maintenance
Checked Building Controls & Made Adjustments
Reset Chiller
Repaired Front Door Lock
Replaced Clock
Replaced Chair Rail on Wall

Jones Creek Regional Branch Library

Completed Lighting Repairs
Checked Building Controls & Made Adjustments
Reset Boiler, Installed New Stat Transformer for Boiler & Repaired Chiller

Pride-Chaneyville Branch Library

Repaired Front Door

River Center Branch Library

Repaired Front Door

Scotlandville Branch Library

Repaired Broken Lights in Reference Area
Checked Building Controls & Made Adjustments
Washed Chiller Coil, Adjusted Chiller Set Point & Replaced Boiler Parts
Unstopped Toilet in Men's Restroom

Zachary Branch Library

Checked Building Controls & Made Adjustments
Repaired Front Door

*At Most Branches, Staff Worked with Vendor to Coordinate Transfer to New Fire Alarm Monitoring Svc.