**Maintenance Report June 2018**

**Goodwood Main Library**
- Performed Lighting Preventive Maintenance
- Repaired Chiller & Boiler
- Completed Toilet Repairs
- Installed New Paper Towel and Toilet Paper Dispensers in Restrooms
- Repaired Several Door Handles, Icemaker in Hospitality Room, Outside Water Fountain
- Replaced Several Carpet Tiles in Teen Services
- Worked w/ Contractors to Coordinate Elevator & Fire Alarm Repairs
- Installed RFID Security Gates

**Fairwood Branch Library**
- Performed Lighting Preventive Maintenance
- Completed Toilet Repairs
- Installed New Paper Towel and Toilet Paper Dispensers in Restrooms
- Repaired Several Door Handles, Icemaker in Hospitality Room, Outside Water Fountain
- Replaced Several Carpet Tiles in Teen Services
- Worked w/ Contractors to Coordinate Elevator & Fire Alarm Repairs
- Installed RFID Security Gates

**Baker Branch Library**
- Performed Lighting Preventive Maintenance
- Completed Major Repairs to Cooling Tower Fan
- Obtaining Quotes to Replace Resilient Flooring
- Troubleshoot and Repaired A/C Problems
- Dusted High Ceiling Areas in Foyer

**Bluebonnet Regional Branch Library**
- Performed Lighting Preventive Maintenance
- Performed Preventive Maintenance on Cooling Tower
- Troubleshoot and Repaired A/C Problems
- Dusted High Ceiling Areas in Foyer
- Met w/ Architect & Interior Designer to Review Images for End Panel Replacement

**Carver Branch Library**
- Performed Lighting Preventive Maintenance
- Reset A/C System
- Repaired Roof Leaks & Worked w/ Vendor to Replace 3 Broken Windows
- Repaired Damaged Receptacles

**Central Branch Library**
- Performed Lighting Preventive Maintenance
- Reset A/C System
- Repaired Roof Leak

**Delmont Gardens Branch Library**
- Performed Lighting Preventive Maintenance
- Performed HVAC Preventive Maintenance
- Repaired Roof Leak

**Eden Park Branch Library**
- Performed Lighting Preventive Maintenance
- Reset A/C System
- Unclogged Toilets
- Repaired Roof Leak
- Repaired Chiller

**Greenwell Springs Road Regional Branch Library**
- Performed Lighting Preventive Maintenance & Repaired Exterior Lighting
- Performed HVAC Preventive Maintenance
- Reset Chiller
- RFID Exterior Return Part Ordered

**Jones Creek Regional Branch Library**
- Performed Lighting Preventive Maintenance
- Reset Chiller
- Cleaned Cooling Tower & Repaired Hot Water Pump
- Repaired Meeting Room Doors
- Worked w/ Vendor to Make Sprinkler System Repairs

**Pride-Chaneyville Branch Library**
- Performed Lighting Preventive Maintenance
- Reset A/C System
- Recycled Reads
  - Completed A/C Repairs
  - Changed Capacitor on A/C Unit
  - Completed Toilet Repairs
  - Cleared Alarms to Generator

**Scotlandville Branch Library**
- Performed Lighting Preventive Maintenance
- Completed A/C Repairs
- Replaced Toilet Seats

**Zachary Branch Library**
- Performed Lighting Preventive Maintenance
- Repaired Broken Exterior Pedestal Lights Damaged by Storm
- Reset A/C System
- Worked on Thermostat in Meeting Room

*Staff Continued to Work w/ RFID Vendor to Deliver Equipment & to Check that Power & Data are functioning. Most of the Exterior Returns are working.*