

Maintenance Report June 2018

Goodwood Main Library

Performed Lighting Preventive Maintenance
Repaired Chiller & Boiler
Completed Toilet Repairs
Installed New Paper Towel and Toilet Paper Dispensers in Restrooms
Repaired Several Door Handles, Icemaker in Hospitality Room, Outside Water Fountain
Replaced Several Carpet Tiles in Teen Services
Worked w/ Contractors to Coordinate Elevator & Fire Alarm Repairs
Installed RFID Security Gates

Baker Branch Library

Performed Lighting Preventive Maintenance
Completed Major Repairs to Cooling Tower Fan
Reset Boilers after Power Outage
Obtaining Quotes to Replace Resilient Flooring

Bluebonnet Regional Branch Library

Performed Lighting Preventive Maintenance
Performed Preventive Maintenance on Cooling Tower
Troubleshoot and Repaired A/C Problems
Dusted High Ceiling Areas in Foyer
Met w/ Architect & Interior Designer to Review Images for End Panel Replacement

Carver Branch Library

Performed Lighting Preventive Maintenance
Reset A/C System
Repaired Roof Leaks & Worked w/ Vendor to Replace 3 Broken Windows
Repaired Damaged Receptacles

Central Branch Library

Performed Lighting Preventive Maintenance
Reset A/C System
Repaired Roof Leak

Delmont Gardens Branch Library

Performed Lighting Preventive Maintenance
Performed HVAC Preventive Maintenance
Repaired Roof Leak

Eden Park Branch Library

Performed Lighting Preventive Maintenance
Reset A/C System
Unclogged Toilets
Repaired Roof Leak
Repaired Chiller

Fairwood Branch Library

Performed Lighting Preventive Maintenance
Performed HVAC Preventive Maintenance
Dusted High Ceiling Areas in Foyer
RFID Security Gates on Order
Repaired Roof Leak

Greenwell Springs Road Regional Branch Library

Performed Lighting Preventive Maintenance & Repaired Exterior Lighting
Performed HVAC Preventive Maintenance
Reset Chiller
RFID Exterior Return Part Ordered

Jones Creek Regional Branch Library

Performed Lighting Preventive Maintenance
Reset Chiller
Cleaned Cooling Tower & Repaired Hot Water Pump
Repaired Meeting Room Doors
Worked w/ Vendor to Make Sprinkler System Repairs

Pride-Chaneyville Branch Library

Performed Lighting Preventive Maintenance
Reset A/C System

Recycled Reads

Completed A/C Repairs
Changed Capacitor on A/C Unit
Completed Toilet Repairs
Cleared Alarms to Generator

Scotlandville Branch Library

Performed Lighting Preventive Maintenance
Completed A/C Repairs
Replaced Toilet Seats

Zachary Branch Library

Performed Lighting Preventive Maintenance
Repaired Broken Exterior Pedestal Lights Damaged by Storm
Reset A/C System
Worked on Thermostat in Meeting Room

*Staff Continued to Work w/ RFID Vendor to Deliver Equipment & to Check that Power & Data are functioning. Most of the Exterior Returns are working.