

Maintenance Report July 2018

Goodwood Main Library

Repaired Lights in the First Floor Staff Hall
Reset Chillers & Boilers and Cleaned Cooling Tower
Repaired Toilets in Children's Services
Replaced Batteries in Toilets & Urinals throughout Bld.
Stained Wood Trim around the Interior Intelligent Return to Match Original Woodwork
Oversaw Repairs to Broken Windows in Lobby outside & inside Meeting Room
Repaired Broken Cabinet Door in Teen Svc.
RFID Gates Installed and Functional

Baker Branch Library

Reset Chiller after Recent Storm & Installed New Water Treatment in Cooling Tower
Performed Maintenance on Chiller
Arranged for Storm Damaged Trees to be Removed
Obtaining Quotes to Replace Resilient Flooring w/ Polished & Stained Concrete

Bluebonnet Regional Branch Library

Repaired a Sink, Water Fountain & Several Toilets
Installed Batteries for the Fire Alarm Panel
Met w/ Architect & Interior Designer to Review Images for End Panel Replacement

Carver Branch Library

Worked w/ Vendor to Complete Repairs to A/C System
Reset Boiler & Coordinated Completion of Chiller Warranty Work
Cleaned Chiller Coils
Worked w/ Vendor who Completed Sprinkler System Repairs

Central Branch Library

Repaired Lights
Reset A/C System Due to Power Outage
Repaired Toilets & Cleaned 1 Water Fountain
Worked w/ Vendor who Completed Sprinkler System Repairs
Worked with Contractor to Complete Roof Repairs

Delmont Gardens Branch Library

Installed New Pump Motor for A/C Chiller
Installed New Contactors for Air Handling Units
Replaced Filters on Air Handlers
Repaired Broken Toilet Seats & Replaced Broken Flush Handle on 1 Toilet

Eden Park Branch Library

Repaired Chiller & Cleaned Chiller Coils
Installed New Faucets in Restroom at Eden Park
Worked with Contractor to Complete Roofing Repairs

Fairwood Branch Library

Cleaned Chiller Coils & Replaced 1 Set of Chiller Coils under Warranty
Replaced Filters on Air Handlers
Worked with Contractor to Complete Roof Repairs
Work w/ Vendor to Install RFID Security Gates
Oversaw Cleaning of Flooring & Rugs in Children's Svc.
Worked w/ Vendor Who Completed Sprinkler System Repairs

Greenwell Springs Road Regional Branch Library

Reset A/C System after It Shut Down during Power Outage
Replaced Filters on Air Handlers
Working w/ Contractor to Replace Sprinkler Heads throughout the Bld.
Configure Automated Materials Handling System

Jones Creek Regional Branch Library

Replaced Filters on Air Handlers
Repaired Broken Electrical Outlets in Teen Svc.
Arranged to have Dead Tree Removed & Trimmed Trees around Flag Pole

Pride-Chaneyville Branch Library

Repaired Light Fixtures
Replaced Filters on Air Handlers
Replaced Fan Motor in Chiller
Worked w/ Vendor to Complete Sprinkler System Repairs

Recycled Reads

Installed New Fan Motor on Roof Top A/C Unit & Installed New Thermostat
Repaired Concrete Floor

Scotlandville Branch Library

Replaced Filters on Air Handlers
Repaired Leaking Toilet

Zachary Branch Library

Repaired Light Fixtures
Replaced Filters on Air Handlers
Worked on A/C System
Worked w/ Vendor to Complete Sprinkler System Repairs
Assembled Computer Desk

*Staff Oversaw Inspection of Fire Extinguishers at All Locations & as Needed, Replaced Some Fire Extinguishers

Mk Solutions providing Staff Training.