

## Maintenance Report January 2017

### Goodwood Main Library

Repaired Boiler  
Repaired Broken Irrigation Line  
Worked on Indoor Lighting  
Replaced Water Filters in Refrigerators  
Hung Paintings

### Baker Branch Library

Performed Lighting Preventive Maintenance  
Repaired Carpet  
Contractor Reviewing Light Fixture Specifications for Ext. Lighting Project  
Once Lighting Selections are Approved & Purchased, Installation Will Begin

### Bluebonnet Regional Branch Library

Performed Lighting Preventive Maintenance  
Performed Preventive Maintenance on Air Handlers

### Carver Branch Library

Performed Preventive Maintenance on Air Handlers and Filters  
Worked on Alarm Panel  
Exterior Restoration Work to Begin in Early March 2017

### Central Branch Library

Performed Lighting Preventive Maintenance  
Performed Preventive Maintenance on Chiller  
Substantial Completion Inspection for Exterior Restoration Work Held on 1/9/17  
Library Facilities Manager Rebidding for Meeting Room Flooring Project

### Delmont Gardens Branch Library

Performed Preventive Maintenance on Chiller  
Completed Plumbing Repairs  
Contractor Reviewing Light Fixture Specifications for Ext. Lighting Project  
Once Lighting Selections are Approved & Purchased, Installation Will Begin  
Construction Progress Meeting to be Held on 1/31/17 for Ext. Restoration Work

### Eden Park Branch Library

Performed Lighting Preventive Maintenance  
Completed Boiler Preventive Maintenance  
Performed Preventive Maintenance on Chiller  
Contractor Reviewing Light Fixture Specifications for Ext. Lighting Project  
Once Lighting Selections are Approved & Purchased, Installation Will Begin  
Exterior Restoration Work to Begin in Late March 2017

### Fairwood Branch Library

Completed Bathroom Door Repairs

### Greenwell Springs Road Regional Branch Library

Contract Awarded for Drywall Installation  
Installation of Drywall and Chair Rails in Process  
Branch Staff Pulling Adult Collection Off Wall Shelving  
Library Facilities Staff Relocating Shelving to Lobby to Replace Damaged Shelves  
Staff Assessing Supplies on Hand and Ordering Needed Materials  
Construction Progress Meeting Held on 12/6/16 for Exterior Restoration Work  
Pressure Washing Completed, Paint Colors Selected; Painting Begun

### Jones Creek Regional Branch Library

Performed Lighting Preventive Maintenance  
Completed Boiler Preventive Maintenance

### Pride-Chaneyville Branch Library

Performed Lighting Preventive Maintenance  
Performed Preventive Maintenance on Air Handlers, Filters and Belts  
Library Facilities Manager Rebidding for Meeting Room Flooring Project

### Scotlandville Branch Library

Performed Preventive Maintenance on Air Handlers, Filters and Belts  
Completed Plumbing Repairs  
Contractor Reviewing Light Fixture Specifications for Ext. Lighting Project  
Once Lighting Selections are Approved & Purchased, Installation Will Begin  
Construction Progress Meeting Held on 1/3/17 for Exterior Restoration Work  
Pressure Washing Completed, Paint Colors Selected; Painting Begun

### Zachary Branch Library

Performed Preventive Maintenance on Air Handlers  
Repaired Boiler  
Contractor Reviewing Light Fixture Specifications for Ext. Lighting Project  
Once Lighting Selections are Approved & Purchased, Installation Will Begin  
Library Facilities Manager Rebidding for Flooring Project  
Substantial Completion Inspection for Exterior Restoration Work Held on 1/9/17