

Maintenance Report December 2018

Goodwood Main Library

Repaired and Secured Pedestal Light Fixtures on Roof Terrace
Repaired Tabletop Lamps and Lights in Special Collections
Repaired Boiler #2

Cleaned & Repaired Drainage Backup Twice in First Floor Men's Room Due to Blockage in Line

Replaced Faucet in Director's Office
Coordinated Sprinkler System Repairs
Completed Restriping of Parking Lot
Installed New Time Clocks
Repaired South Entrance Door

Baker Branch Library

Repaired Boiler
Repaired A/C Controls
Coordinated Sprinkler System Repairs

Bluebonnet Regional Branch Library

Coordinated Sprinkler System Repairs
Coordinated Fire Alarm System Repairs

Gave Architect Feedback on End Panel Mockups and Awaiting their Response X

Carver Branch Library

Coordinated Installation of New Fan Motor on Chiller
Cleaned and Pressure Washed Exterior of the Building
Coordinated Roofing Repairs & Replacement of Broken Window
Installed New Refrigerator in Staff Break Room

Central Branch Library

Installed Ballasts and Replaced Light Bulbs
Repaired Belts on Air Handler Units and Reset A/C Chiller

Delmont Gardens Branch Library

Coordinated Sprinkler System Repairs
Coordinated Installation of New Fire Alarm Panel
Coordinated Repair of Burglar Alarm System
Installed New Carpet Tiles

Eden Park Branch Library

Repaired Light Fixtures and tabletop Lamps
Coordinated Sprinkler System Repairs

Fairwood Branch Library

Installed Ballasts and Replaced Light Bulbs
Repaired Faucets in Children's Rest Room
Repaired Toilets in Men's Restroom

Greenwell Springs Road Regional Branch Library

Repaired Exterior Parking Lot Lights
Repaired Faucets in Women's Rest Room
Coordinated Sprinkler System Repairs

Jones Creek Regional Branch Library

Installed Ballasts and Replaced Light Bulbs
Repaired and Cleaned Boiler
Repaired Toilets in Men's Restroom

Pride-Chaneyville Branch Library

Installed Ballasts and Replaced Light Bulbs
Repaired Photo Cell for Exterior Lighting

Recycled Reads

Repaired Toilets X
Coordinated Sprinkler System Repairs

Scotlandville Branch Library

Installed Ballasts and Replaced Light Bulbs
Repaired A/C System after Major Power Failure
Repaired Toilets in Men's and Women's Restrooms
Worked with Grounds Keeping Contractor to Install Landscape Edging

Zachary Branch Library

Installed Ballasts and Replaced Light Bulbs
Replaced Ceiling Tiles

Vendor for RFID Equipment Worked on DVD Unlocking Systems in Several Locations; Repairing & Fixing as Needed.
Bids for Energy Mgt. Systems Maintenance /Repair Contract Submitted to City-Parish Purchasing Dept. on December 11th. Purchasing is Evaluating the Bids.