

## Maintenance Report December 2015

### Goodwood Main Library

Performed Lighting Preventive Maintenance  
Installed Chair Railing in Security Office  
Repaired Conference Room Door  
Performed Preventive Maintenance on Meeting Room Tables

### Baker Branch Library

Performed Lighting Preventive Maintenance  
Repaired Heating Controls  
Installed Display Case  
Fencing Installation Almost Completed

### Bluebonnet Regional Branch Library

Repaired Chiller  
Repaired Energy Management System  
Unstopped Sewer Line; Performed Preventive Maintenance on Plumbing  
Ran New Electrical Circuit to Cooling Tower  
Performed Flooring Preventive Maintenance  
Moved Furniture to Assist in Renovation Project  
Installed New Doors at Entrance to Teen Services  
Rewiring Overhead Lights to also Perform as Emergency Lighting in Teen Services  
Lower Sprinkler Head in Teen Services  
Install Additional Strobe Light on North Side of Teen Services  
Completed Demolition and Shifted Entrance of Circulation Workroom  
Coordinating Move of Teen Services Collection to New Teen Area

### Carver Branch Library

Performed Lighting Preventive Maintenance  
Repaired Chiller  
Pre-Bid Meeting for Roofing Project Scheduled for December 22, 2015  
Bid Awarded for Carver Chiller Project

### Central Branch Library

Performed Lighting Preventive Maintenance  
Repaired Chiller

### Delmont Gardens Branch Library

Performed Lighting Preventive Maintenance  
Removed Graffiti from Concrete Flagpole  
Performed Security Camera Maintenance

### Eden Park Branch Library

Performed Lighting Preventive Maintenance  
Completed Furniture Repairs

### Fairwood Branch Library

Performed Lighting Preventive Maintenance  
Performed Lighting Repairs  
Repaired Thermostat in Children's Services

### Greenwell Springs Road Regional Branch Library

Performed Lighting Preventive Maintenance  
Replaced Toilet and Completed Other Plumbing Repairs  
Received Additional Moisture Test Results  
Awaiting Status of Installation from Flooring Company  
Roof Replacement Bids Due at DPW on December 17, 2015

### Jones Creek Regional Branch Library

Performed Lighting Preventive Maintenance  
Repaired Meeting Room Doors  
Unstopped Roof Drain

### Outreach Center at 3434 North Boulevard

Remediation Almost Completed

### Pride-Chaneyville Branch Library

Performed Lighting Preventive Maintenance  
Performed Preventive Maintenance on Chiller

### River Center Branch Library

Performed Lighting Preventive Maintenance  
Repaired Elevator and Performed Preventive Maintenance on It

### Scotlandville Branch Library

Performed Lighting Preventive Maintenance  
Repaired Boiler  
Based on Moisture Testing Results Moisture Remediation is Recommended  
Energy Management Controls Installation Scheduled for January 2016

### Zachary Branch Library

Performed Lighting Preventive Maintenance  
Installed New Exterior Lighting Fixture  
Worked on Security Cameras  
Pre-Bid Meeting for Energy Mgt. Control Project Scheduled for Dec. 22, 2015