# Maintenance Report August 2018

**Goodwood Main Library**
- Performed Lighting Preventive Maintenance
- Replaced Light Bulbs in Genealogy Department
- Performed Chiller Preventive Maintenance
- Repaired Boiler and Reset AC System due to Power Failure on 2 Occasions
- Repaired Cooling Tower
- Arranged for Mecho Shades in Room 102 to be Replaced
- Changed Batteries and Reset Thermostats throughout the Building
- Cleaned Drain in Parking Lot & Unstopped Drain in Teen Services
- Worked Twice w/ Elevator Repair Co. to Repair Elevators & Replaced Emergency Phones
- Replaced Breakers for Exterior Fountain
- Repaired Door Closure in Large Meeting Room
- Hung Pictures in Reference Services for Current Art Display
- Coordinated Cleaning of Furniture

**Baker Branch Library**
- Performed Chiller Preventive Maintenance
- Provided Chemical Water Treatments for Cooling Tower
- Reset A/C Controllers and Reset A/C System due to Power Outage
- Reinstalled Commemorative Plaque
- Awaiting Final Quotes to Replace Resilient Flooring w/ Polished & Stained Concrete
- Pressure Washed Building

**Bluebonnet Regional Branch Library**
- Performed Lighting Preventive Maintenance
- Repaired Exit Light, Book Drop, and Cameras
- Changed A/C Filters & Replaced Ceiling Tiles in Various Locations
- Cleaned Sprinkler System Room
- Architect Revising Images for End Panel Replacement in Children’s Services

**Carver Branch Library**
- Replaced Battery in 1 Exterior Door Alarm
- Completed Measurements for Installation of Blinds in Meeting Room

**Central Branch Library**
- Performed Lighting Preventive Maintenance
- Performed Chiller Preventive Maintenance
- Reset A/C System Twice; Once due to Power Outage
- Installed New Chiller Pump Motor
- Repaired Carpet Squares

**Delmont Gardens Branch Library**
- Performed Lighting Preventive Maintenance
- Repaired Toilet & Replaced Toilet Seat
- Repairs Made to Roof Leaks
- Sprayed for Fleas & Replaced a Pump Motor

**Eden Park Branch Library**
- Performed Lighting Preventive Maintenance
- Repaired Light Fixture
- Repaired Sink & Entrance Door
- Sprayed for Ants in Children’s Services

**Fairwood Branch Library**
- Performed Lighting Preventive Maintenance
- Replaced A/C Belts and Filters
- Repaired Batteries in 1 of the Exterior Door Alarms
- Coordinated Furniture Cleaning
- Awaiting Delivery of RFID Gates

**Greenwell Springs Road Regional Branch Library**
- Performed Lighting Preventive Maintenance
- Unstopped Toilet in Children’s Restroom
- Repaired Book Shelves
- Awaiting Delivery of Section of RFID Conveyor System
- Awaiting Installation & Configuration of Automated Materials Handling System

**Jones Creek Regional Branch Library**
- Repaired Lighting in Men’s Restroom
- Repaired Boiler
- Repaired Toilet in Children’s Services
- Replaced Flag Pole Rope & Cleaned Temporary Exterior Sign
- Repaired Leaking Window Seal & Repaired Roof Leak in Circulation Services
- Prepared for Purple Heart Trail Dedication

**Pride-Chaneyville Branch Library**
- Performed Lighting Preventive Maintenance
- Performed Chiller Preventive Maintenance

**Recycled Reads**
- Repaired A/C System
- Replaced Lock on Front Door & Fixed Holes in Walls
- Installed Mouse Traps

**Scotlandville Branch Library**
- Performed Lighting Preventive Maintenance
- Installed Outdoor Pole Light
- Repaired A/C System
- Replaced Flow Switch on Chiller
- Unclogged Sink in Meeting Room
- Repaired Sink in Meeting Room
- Replaced Stained Ceiling Tiles, Cleaned Mechanical & Sprinkler System Rooms
- Moved Work Island Back to Workroom & Repaired Carpet Tiles

*Staff oversaw inspection of Fire Extinguishers at all locations & as needed, replaced some Fire Extinguishers*