Maintenance Report April 2019

**Goodwood Main Library**
- Performed Lighting Preventative Maintenance
- Replaced Belts & Air Filters on Air Handler Units & Lubricated All Motors
- Unclogged Several Toilets
- Repaired Leaking Irrigation Pipes at Rear of Library
- Installed New Faucet in Computer SVC. Workroom
- Swarming Honey Bees Removed and Relocated
- Received Quote to Install Drain & Piping for Fountains to Eliminate Drainage Issue

**Baker Branch Library**
- Performed Lighting Preventative Maintenance
- Installed New Toilets in Children’s SVC. & Staff Restrooms
- Installed New Soap Dispenser in Staff Break Room
- Repaired Security System Keypads
- Installed New Toilet Seats in Women’s Public Restrooms
- Patched and Primed Walls for Painting

**Bluebonnet Regional Branch Library**
- Repaired Lights in Display Cases
- Performed Preventive Maintenance on Energy Mgt. System for A/C
- Installed New Controller for A/C Chiller and Chilled Water Pumps
- Repaired Leaking Urinal
- Pressure Washed Exterior of Building
- Lubricated Front Entrance Door

**Carver Branch Library**
- Installed Light Bulbs & Ballasts
- Performed Preventive Maintenance on Energy Mgt. System for A/C
- Repaired Drinking Fountain
- Checked for a Water Leak

**Central Branch Library**
- Repaired Exterior Lights
- Replaced Belts & Air Filters on Air Handler Units
- Received Quote to Repair Leaking Sprinkler Pipe
- Replaced Alarm System Keypads

**Delmont Gardens Branch Library**
- Performed Preventive Maintenance on Energy Mgt. System for A/C
- Cleaned A/C Duct & VAV Coils & Replaced Insulation on Each VAV
- Reset Boiler & Chiller
- Installed New Faucet in Staff Break Room
- Patched and Primed Walls for Painting

**Eden Park Branch Library**
- Performed Lighting Preventative Maintenance
- Installed Light Bulbs & Ballasts
- Repaired Light Fixtures on Tables
- Performed Preventive Maintenance on Energy Mgt. System for A/C
- Replaced Valve & Refrigerant on Chiller
- Installed New Faucet
- Replaced Flush Valve in Women’s Restroom
- Unstopped Drain Line with Sewer Equipment
- Unclogged Break Room Sink

**Fairwood Branch Library**
- Performed Preventive Maintenance on Energy Mgt. System for A/C
- Replaced Belts & Air Filters on Air Handlers
- Found Underground Water Leak from 4-inch Hole in Chilled Water Pipe; Repaired

**Greenwell Springs Road Regional Branch Library**
- Adjusted A/C throughout the Facility & Cleaned and Repaired Boiler

**Jones Creek Regional Branch Library**
- Installed Light Bulbs & Ballasts
- Reset A/C Chiller
- Reset Boiler & Chiller
- Exterminated Swarming Termites
- Received Quote for Work on Trees on Property

**Pride-Chaneyville Branch Library**
- Performed Preventive Maintenance on Energy Mgt. System for A/C
- Troubleshot a Water Leak in Mechanical Yard
- Received Quote to Remove Dead Pine Tree Struck by Lightning

**Scotlandville Branch Library**
- Performed Lighting Preventative Maintenance
- Reset Chiller
- Energy Mgt. System Maintenance/Repair Contract Awarded to Trane
- Repaired Exterior Book Return Door
- Repaired Floor Tiles in Main Entrance

**Zachary Branch Library**
- Performed Preventive Maintenance on Energy Mgt. System for A/C
- Unclogged Toilets
- Repaired Toilet in Women’s Restroom
- Replaced Batteries in Door Screamer

*Reset Clocks in All Branches
*Installed Automatic Air Fresheners in All Restrooms
*Four Companies Submitted Proposals for Window Washing Contract; Purchasing Agent Evaluating Proposals
*Grout Cleaning & Sealing Contract Bid Package Submitted & in Review by Purchasing Dept.